

# FESTIVAL AND EVENT PRODUCTION

## Event Expendables Guide

For every event, there will be items that are needed and used up time and again. Smaller events may only need a few of the suggested items below, but most major events and festivals will have a need for virtually everything on this list at one point or another.



### Listing of normal festival expendables - click on the photos to purchase from Amazon

Gaff Tape

Visqueen

Sunblock / Bug Spray

Pens / Scissors / Highlighters / Sharpies

Paper

Ponchos

Other Office Supplies

Duvetyne

Duct tape

Ear plugs

Painters tape

Zip ties

Rope / Tie Line

Cases of water

Coolers

Caution Tape

Flashlights

Lanyards

Wristbands

Sticky passes

Flags

Ratchet Straps

Analog clock (for stages only)

Wooden stakes

### How to best estimate your needs for these items:

Take a look at the # of stages you have; you'll want to make sure you have some of these supplies for each

Ideally, you'll want a couple rolls of gaff, a package of zip ties, a spool of rope (to hang backdrops), some cutting tools, a flashlight, sunblock / bug spray (if it's outdoors and necessary), a clock, and perhaps a roll or two of visqueen if weather could become an issue.

Some of these other items could be stored at the main production office or the boneyard for on-demand usage / needs.

Depending on the size of the event, each department may be in charge of ordering their own; but for smaller events, the Office or Festival Manager can create a master list and make the orders.

### Where you can purchase these items online:

**Amazon**

**Alamo Ironworks** (visqueen / plastic sheeting)

**Texas Scenic** (duvetyne)

**Austin Flag** (flags)

**Grainger** (various supplies)

**Wristband Express**

**Arnett** (badges, lanyards, stickers)